## Cost of Downtime Calculator

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Use this worksheet to determine how much your company loses during system If you don't know the exact figures, just guess.

| Employee Productivity |  |  |
| :---: | :---: | :---: |
| Annual Revenue of your Company | \$ | (1) |
| Number of Employees: | \# | (2) |
| Calculate Average Revenue per Employee: <br> (Line 1) / (Line 2) | \$ | (3) |
| Determine Total Hours per year, per Employee: <br> (e.g. 40 hours $\times 50$ weeks $=2,000$ hours) |  | (4) |
| Calculate Avg. Revenue per Employee/hour: <br> (Line 3) / (Line 4) | \$ | /hr (5) |
| System Restoration Cost |  |  |
| Total Labor Hours required to replace lost data and restore system |  | (6) |
| Per hour cost of Restoration Services: | \$ | (7) |
| Calculate Cost of Labor to restore system: <br> (Line 6) x (Line 7) | \$ | (8) |
| Lost Employee Productivity Cost |  |  |
| Total Hours the system is down: |  | (9) |
| \% of employees (excluding systems staff) that are unproductive during downtime |  | \% (10) |
| Calculate Cost of Employee Downtime: <br> (Line 2) $x$ (Line 5)] $\times($ Line 9) $\times($ Line 10)\% | \$ | (11) |
| Lost Sales Opportunity Cost |  |  |
| Number of Sales per year |  | (12) |
| Estimated number of sales lost due to outage: |  | (13) |
| Calculate Sales Opportunity Loss: <br> (Line 1) / (Line 12)] x (Line 13) | \$ | (14) |
| Lost Customer and Damaged Reputation Cost |  |  |
| Total number of customers last year: |  | (15) |
| Calculate Avg. Revenue per customer: <br> (Line 1)/(Line 15) | \$ | (16) |
| Number of customers lost due to system failure: |  | (17) |
| Calculate Customer and Reputation Cost: (Line 16) x (Line 17) | \$ | (18) |
| Calculate Total Cost of Network Downtime: (Line 8) + (Line 11) + (Line 14) + (Line 18) | \$ |  |

